



**OFFICE OF THE PRINCIPAL
DURGAPUR GOVERNMENT COLLEGE
(NAAC Accredited A Grade College)**

J.N. Avenue, Durgapur-713214, Paschim Bardhaman
Website: www.durgapurgovtcollege.ac.in; E-mail: dpggovtcollege@gmail.com

No. DGC/20-21/005/TENDER

Date: 12/10/2020

NOTICE INVITING TENDER

Sealed quotations/tenders are invited from reputed firms/suppliers for **supply of the following Items/providing AMC/ Event Management/other mentioned service/commodities as per specification** (list annexed herewith) to **Durgapur Government College for the financial year 2020-2021.**

Mere submission of quotation / lowest price for the process does not ensure any assurance for the work order. Quotation/s/tender/s must be submitted in original separately clearly mentioning validity period for approved rates, all levies, taxes, installation charges etc. along with any other costs thereon; failing which tender will be summarily rejected. All other legal documents must be furnished along with quotations such as Experience Certificate (if any), PAN/TAN, Trade License, One Cancelled Cheque, GST Reg. No. etc. Quotations must contain detailed aforementioned specifications along with other information and terms and conditions if required. No prescribed form relating to this quotation is available in the college. Self-made format is acceptable. However, interested bidders/vendors are requested to contact the Office of the Principal in order to know the requirements and specifications. No advance money will be provided for execution of the job. **Full payment will be made either by cheque or online through Durgapur Treasury only after successful completion of the work, depending upon the accessibility and availability of fund from the Higher Education Department/Education Directorate, Government of West Bengal. Last Date for submission of quotation will be 06/11/2020 up to 14.00 Hrs** and quotation will be opened on later date which will be notified afterwards. The quotation is valid for the entire period of the financial year ending on **31.03.2021**. In case, the date of issue/receipt of opening of quotation is declared as holiday for unexpected reasons the quotation will issued/received/opened on the next working date at the same time. The quotation documents are non-returnable. Work Order will be issued to L₁ bidder as per the requirements of the college throughout the entire financial year, subject fulfillment of all Government rules and regulations. **The Principal /Officer-in-charge, Durgapur Government College, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.**


PRINCIPAL

DURGAPUR GOVERNMENT COLLEGE

Principal
Durgapur Govt. College

For display in College website & for wide circulation

Ref Memo: No.: DGC/20-21/005/TENDER

Date: 12.10.2020

Annexure

Sl. No.	Items	Vendors with Specifications
1	Toner / Cartridge (Compatible)	Reputed firms / agencies Hp 88A, 12A, 18A Epson L-380
2	Installation of rain water harvesting systems	Reputed firms / agencies
3	AMC for Desktop/Laptop/ Printers/Scanners/Internet Connectivity/Photocopiers etc.	Reputed firms / agencies (Contact college office for detailed information)
4	OFFICE CONTINGENCIES	Reputed firms / agencies (Contact college office for the detailed list of items)
5	Event Management for any type event/occasion/program of the college	Reputed firms/agencies will comply the necessary experience certificates relating with Event Management. Those who are capable of doing this type of work, should only apply.
6	Chemicals and glass wares mainly for science departments	Reputed firms / agencies (Contact college office for detailed information)
7	Books for the central library and different UG and PG departments of the college	Reputed firms / agencies / Book suppliers (Contact college office for detailed information). The L ₁ bidder will be selected on the basis of the %ages of discount given on the print price.


PRINCIPAL

DURGAPUR GOVERNMENT COLLEGE

Principal
Durgapur Govt. College